

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
February 22, 2021**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 15, 2021 and the Randolph Reporter on January 21, 2021 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Jennifer Antoncich	Yes	Yes	Diane Morris	Yes	Yes
Katie Bartnick	Yes	Yes	Srinivasa Rajagopal	6:35 p.m.	Yes
Peter Bruseo	Absent	7:01 p.m.	Jennifer Waters	Yes	Yes
Brian Homeyer	Yes	Yes			

4. Executive Session

On the motion of Jennifer Waters seconded by Katie Bartnick at 6:32 p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

Motion of: Katie Bartnick

Motion of: Srinivasa Rajagopal

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

5. **Regular Session – 7:00 p.m.**

6. **Flag Salute**

7. **Mission and Vision**

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. **Approval of Minutes**

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **January 25, 2021**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **January 25, 2021**.

Motion of: Brian Homeyer

Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

9. **Correspondence – N/A**

10. **Superintendent’s Report**

- COVID testing.
- Pre-K – 3rd Back to school February 10, 2021 and all other grades February 16, 2021
- Dr. Seuss Reading Night for Grades Pk – 3 will on Thursday March 4, 2021
- STEAM program currently in development designing phase.
- Culture & Climate team meeting was held on February 8, 2021.

11. **Presentations / Report**

- Audit Report – fiscal year ending June 30, 2020.

12. **Business Administrator’s Report**

- Preliminary budget discussion with the Board
- Completion of the Personal disclosure form by Board Members
- Received January 2021 tax payment form the Mine Hill Township.

13. **Public Discussion**

14. FINANCE

Srinivasa Rajagopal, Brian Homeyer, Jennifer Antoncich

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **January 2021 payroll** in the amount of \$336,410.53. (including gross payroll amounts, district share of DCRP pension benefits, the state and district’s share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$715,669.53.

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$1,724.45
Student Activity Fund (Canfield School Account)	\$1,726.50

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of January 2021**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of January 2021** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary’s report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary’s and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2021-22 school year Special Medicaid Waiver**, as there are 40 or fewer Medicaid eligible classified students.
- e. WHEREAS, the Board’s auditor has completed and submitted the **Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report** on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2020; and

WHEREAS, the Auditor conducted an exit conference with the administration; and

WHEREAS, as part of the presentation, the district made copies of the Audit Synopsis and Corrective Action Plan; and

WHEREAS, at the board meeting the district made copies of the Audit Synopsis and Corrective Action Plan available to the public;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education accepts the Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2020 and submitted by the firm Lerch, Vinci & Higgins, LLC; and

BE IT FURTHER RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Corrective Action Plan for the recommendation included in the aforementioned reports, which is attached to and made a part of this record.

Motion of: Srinivasa Rajagopal Motion of: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

15. INSTRUCTION & CURRICULUM *Committee of a whole*
N/A

16. PERSONNEL *Committee of a whole*

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointment of **Substitutes** for the **2020-21 school year** as indicated below at the following rates:
 Teacher Certificate: \$95/day
 Substitute Credentials: \$90/day
 After 20 consecutive days in the same class \$150/day
 After 40 consecutive days in the same class \$190/day
 After 60 consecutive days in the same class, rate of pay will be BA Step 1 of the teacher contract
 Aide: \$70/day
 Nurse: \$200/day

SUBSTITUTE’S NAME	TEACHER CERT.	SUB CRED.	AIDE	NURSE
Arias, Renee	X			
Romel-Nichols, Vickie				X

Motion of: Jennifer Waters Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

17. POLICY, OPERATIONS & PUBLIC RELATIONS

Committee of a whole

a. RESOLVED, that the Board of Education approves the following **Policies** for **First Reading**:

<u>Policy #</u>	<u>Policy Title</u>
P0145	Board Member Resignation and Removal (M) (Revised)
P0164.6	Remote Public Board Meetings During A Declared Emergency (M) (New)
P1643	Family Leave (M) (New)
P3431.1	Family Leave (M) (Abolished)
P4431.1	Family Leave (M) (Abolished)
P3431.3	New Jersey Family Leave Insurance Program (Abolished)
P4431.3	New Jersey Family Leave Insurance Program (Abolished)
P5330.01	Administration of Medical Cannabis (M) (Revised)
P7425	Lead Testing of Water in Schools (M) (Revised)
P7430	School Safety (M) (Abolished)

No Child Left Behind Act (NCLB) to Every Student Succeeds Act (ESSA)

<u>Policy #</u>	<u>Policy Title</u>
P2415	Every Student Succeeds Act (M) (Revised)
P2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
P2415.02	Title I – Fiscal Responsibilities (M) (Revised)
P2415.03	High Qualified Teachers (M) (Abolished)
P2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)
P2415.20	Every Student Succeeds Act Complaints (M) (Revised)
P4125	Employment of Support Staff Members (M) (Revised)
P6360	Political Contributions (M) (Revised)
P8330	Student Records (M) (Revised)
P9713	Recruitment by Special Interest Groups (M) (Revised)

b. RESOLVED, that the Board of Education approves the following **Regulations**:

<u>Regulation #</u>	<u>Regulation Title</u>
R1642	Earned Sick Leave Law (M) (Revised)
R5330.01	Administration of Medical Cannabis (M) (Revised)
R7425	Lead Testing of Water in Schools (M) (New)
R7430	School Safety (M) (Abolished)
R2415.20	Every Student Succeeds Act Complaints (M) (Revised)

c. RESOLVE, that the Board of Education upon recommendation of the Superintendent approves the following items go to **bid with Gov Deals** and if not sold to be donated and/or disposed of:

- Item
- Dell desktop computers – 59
- Epson projector – 9
- Doc Scanner – 1
- HP Printer – 1
- Dell/HP monitors – 44
- SmartTable – 3
- SmartBoard – 4
- Keyboards – 31
- Computer mouse – 14
- White Chromebook cart – 2
- mobiLAB Chromebook cart – 2

- d. WHEREAS, the Mine Hill Township Board of Education recognizes that the United States, the State of New Jersey and local health authorities, as well as the World Health Organization, have declared a public health emergency regarding the Coronavirus or COVID-19 pandemic; and

WHEREAS, the federal and state authorities have put in place guidance detailing the precautionary measures schools must implement to stop its spread of this disease; and

WHEREAS, public schools have a profound impact on millions of students, families and staff and are charged with the care, education, nourishment of their students and are an integral part of the health and safety of our communities; and

WHEREAS, our district has responded to the challenges brought about by the COVID-19 pandemic, providing students and staff members with the technology and resources necessary to ensure the efficient delivery of instruction, virtually and in-person; and

WHEREAS, the board has a substantial public interest in protecting the health and safety of its students, staff, and community and ensuring that the district can provide staff and students with a safe and effective educational environment that supports student achievement; and

WHEREAS, the board recognizes that this health emergency made it necessary to close schools and reinvent the educational programs in a virtual setting and that this may have an adverse impact on student achievement and the emotional and social wellbeing of students; and

WHEREAS, the COVID-19 Vaccination Plan published by the State of New Jersey Department of Health (December 15, 2020, pgs. 36-37) prioritizes the availability of vaccines to “essential workers” in Phase 1B of the vaccine protocol; and

WHEREAS, school district staff at all levels are essential to the day-to-day operations of this district, responsible for the thorough and efficient education of all students and their social and emotional wellbeing, are critical for virtual and in-class instruction and are “essential workers;”

NOW, THEREFORE, BE IT RESOLVED the Mine Hill Township Board of Education finds a substantial public purpose exists to request that Governor Murphy give appropriate priority in the statewide administration of the COVID-19 vaccine to all public school district personnel.

COVID-19 Vaccination Plan published by the State of New Jersey Department of Health, see: <https://nj.gov/health/legal/covid19/NJ%20Interim%20COVID-19%20Vaccination%20Plan%20-%20Revised%2012-15-20.pdf>

RESOLVED, that a copy of this resolution shall be forwarded to the member of the insert legislative district number legislative district delegation, Assembly Speaker Craig J. Coughlin, Senate President Stephen M. Sweeney, Governor Phil Murphy, and to the New Jersey School Boards Association.

Motion of: Katie Bartnick

Motion of: Jennifer Antoncich

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

18. BUILDING & GROUNDS

Pete Bruseo, Brian Homeyer, Jennifer Waters

- a. RESOLVED, that the Business Administrator/Purchasing Agent declared an **Emergency Contract situation for a leak in the roof over the rotunda.**

As per 18A:18A-7 and in accordance with N.J.A.C 5:34-6.1 the Board of Education at its next regular Board of Education Public Meeting, shall review and acknowledge the emergency purchases. A copy of the contract/agreements and requisition will be filed with the State and County by the Board Secretary/School Business Administrator.

- b. RESOLVED, that on February 17, 2021 the Business Administrator/Purchasing Agent declared an **Emergency Contract situation for a heating coil that burst in gymnasium.**

As per 18A:18A-7 and in accordance with N.J.A.C 5:34-6.1 the Board of Education at its next regular Board of Education Public Meeting, shall review and acknowledge the emergency purchases. A copy of the contract/agreements and requisition will be filed with the State and County by the Board Secretary/School Business Administrator.

Motion of: Peter Bruseo

Motion of: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

19. Presidents Report

Currently waiting to hear back from Dover Board of Education in regards the Send Receive Contract for our Middle and High School students. Plan for Superintendent evaluation.

20. Dover Report *Katie Bartnick, Brian Homeyer, Srinivasa Rajagopal*

Principal from Mine Hill and Dover Middle School have been in contact in regard to the Welcome videos created by Dover Middle School Principal.

21. MHEF Report *Jennifer Antoncich, Katie Bartnick*

A request was solicited if the Mine Hill Board of Education has the room to house the MHEF Preschool Program in the Canfield Avenue School.

22. Liaison to the Mine Hill Township Report *Jennifer Antoncich, Jennifer Waters*

Discussion of upcoming events like the Easter Bunny in a truck.

23. Community Committee Report *Katie Bartnick, Brian Homeyer, Diane Morris*

N/A

24. Old Business – N/A

25. New Business – N/A

26. Public Discussion – N/A

27. Executive Session – N/A

28. Return to Public Session – N/A

29. Adjournment

On the motion of Jennifer Antoncich seconded by Jennifer Waters, the board adjourns the meeting at 8:54 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
7-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Carolina Rodriguez

Carolina Rodriguez, SBA
Board Secretary